



Agenda

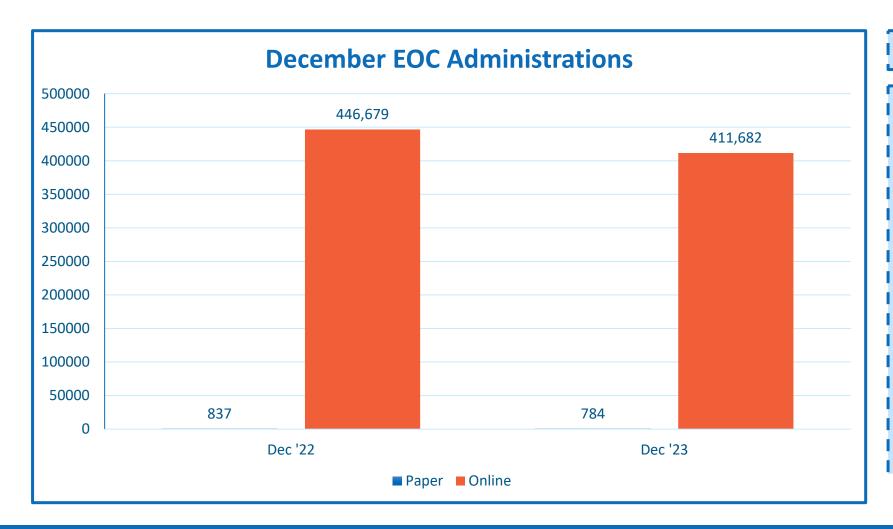
- STAAR Program Reminders and Updates
 - General Testing
 - Accommodations

FAQ

Roll Call and Questions from ESCs



December EOC



December Administration

- < 1% tests administered on paper
- Includes Paper by Request and Special Administration



Great collaboration between districts, regional staff, TEA, and vendors



February 2024 Stand-Alone Field Test

Thank You

- Your Students
- Your Teachers
- Your Campus Leadership
- AND You!

Because of you – The February Stand-Alone Field Test was a success!



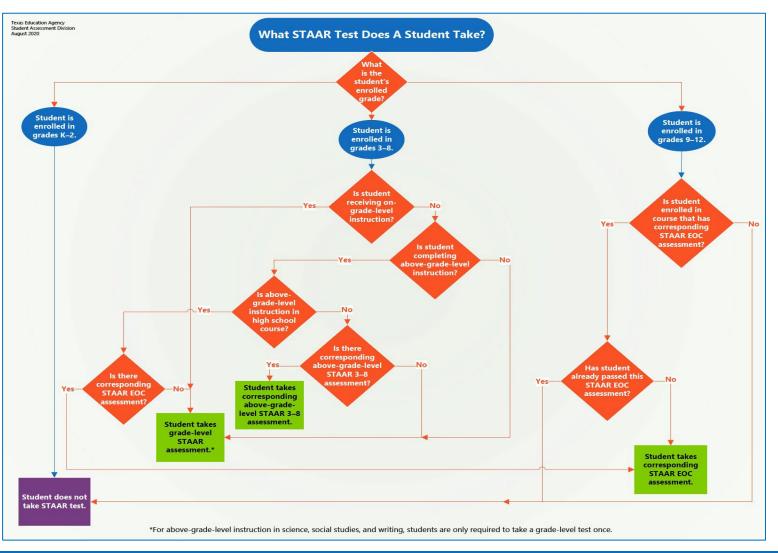


STAAR Program Reminders and Updates



STAAR Testing Requirements Flowchart

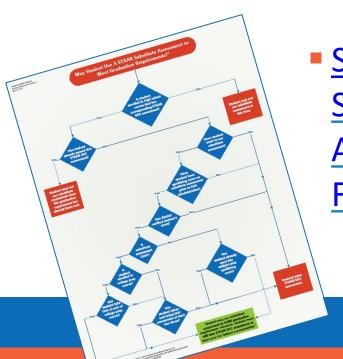
To assist districts with STAAR testing requirements, please see this flowchart posted on the <u>STAAR Resources</u> webpage.





STAAR Substitute Assessment Requirements

The following state law outlines the requirements that pertain to STAAR substitute assessments → TEC §39.025.



See the STAARSubstituteAssessmentsFlowchart.

■ The following state rule clarifies the requirements that pertain to STAAR substitute assessments → TAC §101.4002.

Superintendent Test Security Oath

It is required to be submitted *prior to the administration of the first state assessment for the school year. A procedural training irregularity must be submitted in TIDE if not complete.

- It can be accessed and submitted within TIDE.
- ALL Superintendents, including "interim" and "acting" must submit this oath.





District Testing Coordinator Test Security Oath

The district coordinator oath is a two-part online form that can be accessed and submitted within TIDE.



- Part I is required to be submitted after receiving training and before handling secure test materials.
- Part II is required to be submitted after all state testing has been completed for the school year and all materials have been returned to the testing contractor.
- Administrator oaths must be submitted in TIDE by July 31st each year.



General Oath of Test Security and Confidentiality

The general oath should be completed by all other school personnel who participate in state-required testing or handle secure test materials.



- It is a fillable PDF found in the <u>Security Forms</u> section of the DCCR that can be printed or saved electronically.
- It is required to be completed each year after receiving training (if applicable) and before handling secure test materials.

A certified staff member must sign that he or she will be responsible for a noncertified staff member.



2023-2024: Paper Testing



"Paper by Request" for STAAR (3% cap of students registered per test)

Requests must have been submitted to the district by December 1 for spring administrations and submitted by district through TIDE by Dec. 15.

There is no late submission process.

OR

"Special Paper Administrations of Online Assessments"

There are no changes to the eligibility requirements.

- Accommodations cannot be applied
- Technology access precluded

Students' responses for ALL paper administrations will continue to be submitted through the Data Entry Interface.



Student's Record in TIDE for a Special Administration

• The student's test record must have either the Special Ed Indicator Code or the Section 504 Indicator Code turned on in TIDE.

Texas Migrant Interstate Program (TMIP): - Select - ✓	
New to Texas: ☐ Select - ✔	
Special Ed Indicator Code: - Select - >	
Section 504 Indicator Code: Yes	
State Paper Override: - Select - >	
Paper By Request: - Select - >	
Gifted / Talented: - Select	
Economic Disadvantage: - Select -	
Title 1 Part A: - Select -	
At-Risk Indicator: ☐- Select - ✓	



Student's Record in TIDE for a Special Administration

• For STAAR, the district will need to set the Test Mode field to "Paper" and select the specific paper test format in the Paper Test Format field.

Test Mode		STAAR & TELPAS Paper Test	Format
Algebra I:	Paper v	Algebra I:	Select v
Biology:	Paper v	Biology:	Select v
English I:	Paper v	English I:	Regular Print Embedded S >
English II:	Paper v	English II:	Select v
Mathematics:	Online V	Mathematics:	Select
RLA:	Online v	RLA:	Select
Science:	Paper v	Science:	Select
Social Studies:	Paper v	Social Studies:	Select
TELPAS Listening & Speaking:	Online v	TELPAS Reading:	Select v
TELPAS Reading & Writing:	Online	U.S. History:	Select v



Unique Scenarios for Paper Administrations



Juvenile Justice Alternative Education Program



Homebound Student Without Internet



Emergency Medical Situations

Contact:
Texas Testing
Support at
833-601-8821



Paper Samplers Available

Released Test Questions

Beginning with the 2022–2023 school year, STAAR assessments are administered primarily online. Released test questions for STAAR online assessments are available on the Practice Test Site. PDF versions of STAAR released tests are no longer available since STAAR is now an online assessment with technology enhanced items.

Click on the tabs below to find each year's released test forms or sample test questions.



- Students who qualify for a paper administration of STAAR can access <u>samples of</u> <u>the paper versions of new</u> <u>question types</u>.
- Students should be familiar with the different response methods and how to record their answers appropriately.



Testing Time



• There will be a maximum allowable testing time of **seven hours** for the State of Texas Assessments of Academic Readiness (STAAR®) assessments.

Students are expected to complete the STAAR assessment in about three hours; students who are still testing after four hours should be consolidated into a general testing area to continue testing.

• Students must complete the assessment within the **same school day**, and no test session may exceed seven hours. Exceptions exist for eligible students who have an approved Extra Day designated support.



House Bill 1883

- Reminder
- HB 1883 allows a district to consider the dates of religious holy days likely to be observed by their students when establishing
 - District calendars and
 - Days within the testing windows on which students are administered state assessments.
- These are holy days observed by a religion whose places of worship are exempt from property taxation under Section 11.20 of the Tax Code.
- HB 1883 requires districts to provide alternative testing dates (i.e., make-up days) within the window for students who are absent from school on scheduled testing dates to observe a religious holy day.



STAAR Test Administrator Manual



Test Administrator Manual



STAAR 2023-2024

- Available online at: <u>Test Administration</u>
 <u>Resources | Texas Education Agency</u>
- Scheduled to arrive in districts
 - **02/20/24-02/23/24**



Test Administration Information

These are **supplements** to test administrator manuals. These can be found on the TEA <u>Test Administration</u> <u>Manuals page</u>.

Test Administration Manuals

The *District and Campus Coordinator Resources* (DCCR), a collection of webpages, are published at the beginning of each school year and provide the information necessary for district and campus testing coordinators to prepare, administer, and complete the assessments within the Texas Assessment Program.

Test administrator manuals explain the responsibilities of test administrators. Test administration information documents supplement the manuals for specific test administrations.

- 2023-2024 STAAR Test Administrator Manual
- 2023–2024 STAAR Alternate 2 Test Administrator Manual
- 2023–2024 TELPAS Test Administrator Manual
- 2023–2024 TELPAS Rater Manual
- 2023–2024 TELPAS Alternate Test Administrator Manual
- 2023–2024 STAAR Paper Test Administration Information
- 2023–2024 TELPAS Paper and Holistic Test Administration Information
- 2023–2024 Texas Migrant Interstate Program Test Administration Information
- 2023–2024 Private School Test Administration Information
- 2023–2024 Texas Through-year Program Test Administration Information
- 2024 Stand-Alone Field Test Administration Information

- STAAR Paper Test Administration Information
 - For all special paper administrations: regular-print, large-print, embedded supports, and braille
 - Available online only
- STAAR Texas Migrant Interstate Program Test
 Administration Information
 - Available online only
- Private Schools Test Administration Information
 - Available online only



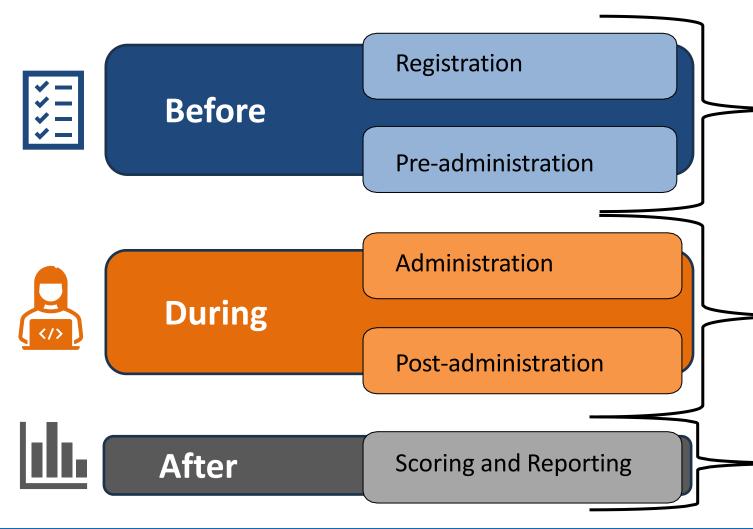
Secure Test Instructions

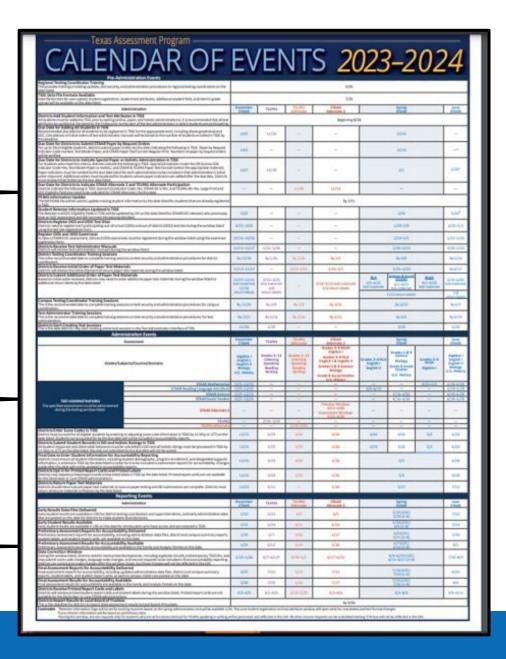
- STAAR Paper with Embedded Supports Secure Test Instructions
 - One per test
 - Printed and shipped

- STAAR Braille Secure Test Instructions
 - One per test
 - Printed and shipped



Test Administration Cycle of Events





Before Testing - Key Date Reminders



Event	Date
Districts Receive Test Administration Manuals	2/20 – 2/23
Districts Start Creating Test Sessions	3/18
Districts Receive Initial Order of Paper Test Materials	3/25 – 3/29
RLA Additional Order Window	4/1 – 4/15
Science and Social Studies Additional Order Window	4/1 – 4/22
Math Additional Order Window	4/1 – 4/29

Additional Order Window applies to Special Administration of an Online Assessment ONLY



During Testing - Key Date Reminders



During

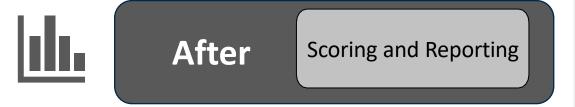
Administration

Post-Administration

Event	Date
RLA Administration Window	4/9 – 4/19
RLA – Score Codes and Student Responses entered in TIDE	4/19 by 11:59 p.m. (CT)
Science and Social Studies Administration Window	4/16 – 4/26
Science and Social Studies – Score Codes and Student Responses entered in TIDE	4/26 by 11:59 p.m. (CT)
Math Administration Window	4/23 – 5/3
Math – Score Codes and Student Responses entered in TIDE	5/3 by 11:59 p.m. (CT)
Final Date to Enter Student Information for Accountability	5/3
Districts Return Paper Materials	By 5/17



After Testing - Key Date Reminders



Event	Date	
	EOC	3-8
Early Results in Centralized Report System (CRS)	5/22	5/30
Preliminary Assessment Results (data files & standard reports)	6/4	6/11
Data Correction Window	6/4 – 6/10	6/11 – 6/17
Final Assessment Results (data files & standard reports)	7/10	7/19
Districts Receive Printed Report Cards and Labels	8/2 -	- 8/6



Standard Reports

Spring EOC/3-8		
	Preliminary File Delivery	Final File Delivery
Student Rosters		X
Summary Reports	X	X
Enhanced Item Analysis		X
ECR Student Responses		X
Printed SRCs and Labels		X



- CRS provides student level performance information, like the Student Roster deliverable.
- Item Analysis reports have been updated for Spring 2024.



Student Test Sessions

Proctored Test Sessions	Unproctored Test Sessions
1. The test administrator selects tests and starts a test session in the Test Administrator Site.	1. The test administrator selects the tests to be administered and schedules a test session in the Test Administrator Site.
2. Students sign in to the Student Testing Site with the	
provided session ID and request approval for tests.	2. The test administrator provides the session ID to the students.
3. The test administrator reviews students' requests	
and approves them for testing.	3. Students sign in to the Student Interface using their first name, TSDS ID, and session ID.
4. Students complete and submit their tests.	
	4. Students complete and submit their tests.
5. The test administrator stops the test session and logs	
out.	

Reminder – The Teacher role can create sessions for Interim assessments, and Texas Formative Assessment Resource (TFAR) assessments.



TIDE Enhancements—EOC Previously Passed

■ EOC Previously Passed – Cambium will load EOC passing information in TIDE. This will prevent students from participating in EOC(s) in TDS.



Cambium updated the EOC –
 Previously Passed field on January
 24th to reflect Dec. EOC testing information.





TIDE Enhancements—Above Grade-Level

- Above Grade-Level
 - When selected students will be unable to participate in the assigned grade level test in TDS. Students will only see the applicable Above Grade-Level assessment.
 - Same for EOC. Example: 8th grader taking Algebra. If EOC Eligibility flag is set, the student will only see the Algebra assessment.

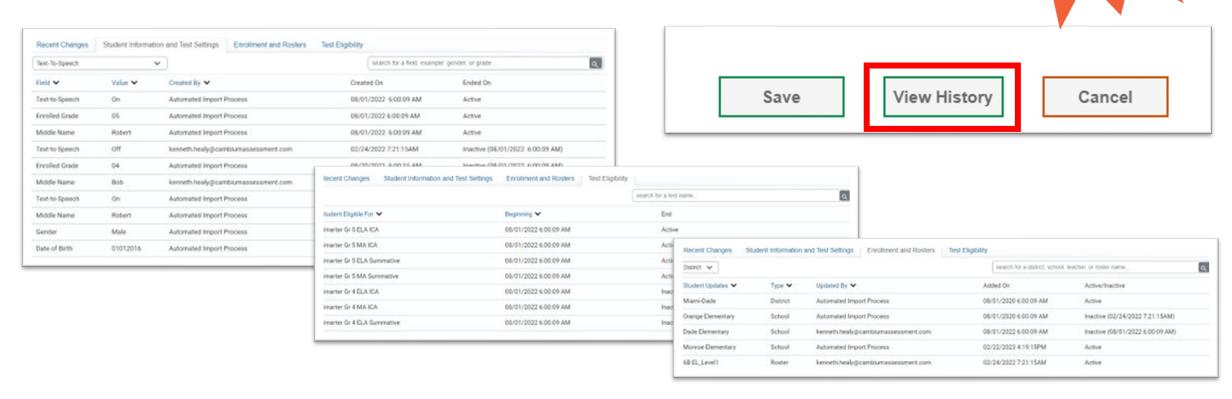






TIDE Enhancements—Student History

Appropriate roles can now view student changes made in TIDE.



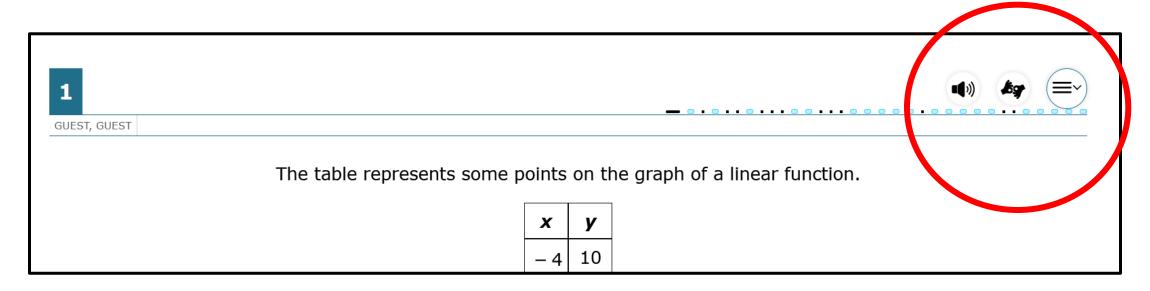


Reminder

TDS Enhancement: Tool Strip

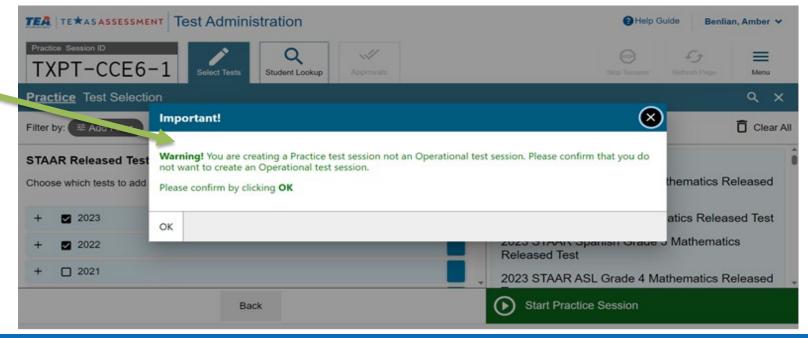


Students with ASL videos or TTS enabled can now access those tools outside the drop-down menu. Icons have been added to the options line for ease of use.





- To assist districts in adding the appropriate tests to test sessions within the Test Administrator Interface of TDS, we have added a pop-up window.
- When creating a test session, a pop-up window will appear when a practice test or a STAAR Interim Assessment is selected.
- The pop-up window will ask the user to confirm that he or she did not want to create an operational test session.





TDS Enhancements—Text-to-Speech



GUEST, GUEST (TSDS ID: GUEST) | GUEST SE





Test Information

Please read the information below before starting your test.

Test Settings

You may choose the device settings, such as text size and mouse pointer, that work best for you. Click the View Test Settings button if you want to change your settings. You should see the changes on your screen once you select them. If you have any questions, raise your hand.

View Test Settings

General Information

You may use scratch paper, graph paper, and the available reference materials for this test.

Help Guide

The Help Guide describes how to use the tools and features of this test. The guide is available during the test by clicking the question mark button or you may view it now.

View Help Guide

✓ <u>Pre-test instruction</u>

<u>pages can now be read to</u>

students who have TTS.



Begin Test Now

Go Back





TDS Enhancements—"Are you still there?"

Reminder

- New 'Warning' message
 - Message will appear after 5 minutes of inactivity.
 - Student will be logged out after 20 minutes of inactivity.



Online Practice Tests

INFORMATION



Practice and Released Tests

Access practice and released tests to become familiar with question types and the online testing environment.

- Designed to familiarize students with the online testing environment, available tools, and various question types.
- Students may sign in with their credentials to set up their current test attributes.
- Includes STAAR redesign practice tests and 2023
 STAAR released tests.
- Test permissive mode- ensure your operating system and the platform work together.



DCCR – Reporting

Reporting

- Assessment Reports
- Reporting Events
- The Centralized Reporting System
- The Family Portal
- Interpreting Results
 - STAAR Results
 - STAAR Alternate 2 Results
 - TELPAS Results
 - TELPAS Alternate Results

Available Now

Reporting section in the DCCR

Interpretive Guides

Item Analysis Summary Reports ∅

Item analysis summary reports are available only for the spring administration of STAAR. STAAR Spanish reports are provided separately. This report is provided for all students who took the non-accommodated online form of the assessment and does not include data for students who were assessed with a paper, braille, or sign language version.

A. Number of Students Tested

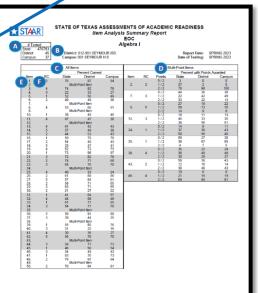
The number of students assessed at the state, district, and campus levels is provided.

B. Identification Information

The top of the report contains identification information for the campus. The grade and subject or course assessed, report date, and date of testing are also indicated.

C. All Items

In the left column of the report, all items on the assessment including multi-point items are listed. The percent of students who answered correctly is indicated.





Google Spanish Voice Pack



- With the release of Google's Chrome OS version 121, the Spanish voice pack, which is used for text-to-speech (TTS) functionality, will be available for the spring STAAR administration.
- Students who use Chromebooks for testing and who need Spanish TTS should have their devices updated to Chrome OS version 121.

For devices that cannot be updated, district staff may continue to manually install the Spanish voice pack with the instructions provided in the communication sent on January 17, 2024.





Accommodations Reminder



Accessibility Materials



- If a student has shown success with an accessibility feature (e.g., color overlays) during instruction, these materials should be made available at request during testing. Students cannot be required to use these supports, but they should have the option.
- Because these accessibility materials are intended for students who routinely use them in the classroom, providing ALL students with these materials at the beginning of a testing session would not be appropriate and would likely cause more distraction than assistance.

Note: Although these materials are meant for the students previously identified as having a specific need, any student may request an available accessibility resource during testing if the student believes it would benefit their ability to interact with the test.



Testing Materials



Testing materials, such as blank scratch paper, blank graph paper, paper reference
materials, calculators, dictionaries, and writing/highlighting tools are allowed on specific
STAAR assessments and are embedded in the online testing system. However, handheld or
paper versions of these materials (as appropriate) may be distributed to all students prior
to the assessment or as requested during the assessment.

New slide as of 2/15/2024

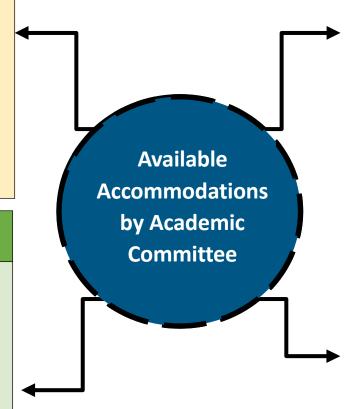


RTI, Student Assistance Team, or other related support (struggling learners)

- Basic Transcribing
- Braille
- Individualized Structured Reminders
- Manipulating Test Materials
- Mathematics Manipulatives
- Oral/Signed Administration
- Supplemental Aids

Admission, Review, and Dismissal (ARD) Committee (special education students)

- Basic Transcribing
- Braille
- Calculation Aids
- Content and Language Supports
- Individualized Structured Reminders
- Large Print
- Manipulating Test Materials
- Mathematics Manipulatives
- Oral/Signed Administration
- Spelling Assistance
- Supplemental Aids



Section 504 Committee (students with other health impairments, dyslexia)

- Basic Transcribing
- Braille
- Calculation Aids
- Content and Language Supports
- Individualized Structured Reminders
- Large Print
- Manipulating Test Materials
- Mathematics Manipulatives
- Oral/Signed Administration
- Spelling Assistance
- Supplemental Aids

Language Proficiency Assessment Committee (LPAC) (EB students)

- Content and Language Supports
- Oral/Signed Administration



Accommodations and Resources

- Extra Day
- Complex Transcribing
- Mathematics Scribe
- Other

These four designated supports require the submission and approval of an Accommodation Request Form, which can be found under the *Administration and Security Forms* module in TIDE.

Remember that "Other" submissions are for students with unique needs not addressed explicitly with any accessibility features or another designated support.

Your Accommodations Task Force is Here to Help!

Members are available to talk you through policy documents and the submission process.

Do not hesitate to reach out for support.



Spelling Assistance and the Use of Text-to-Speech: Reminder

Text-to-Speech (TTS) is **not** available as an option for spelling assistance except for students with visual impairments who are unable to access the approved spell check tools listed in the policy document.

Why is TTS not considered an effective form of spelling assistance?

- TTS does not consistently identify misspelled words. It relies on the student's ability to pick up possible auditory cues from the voice pack's pronunciation which often will read through misspellings if phonetically correct
- TTS does not provide a visual indicator, such as the red underline in TDS, that a word has been misspelled
- TTS does not assist the student by offering correctly spelled words to choose from.



Grammar and Mechanics Supplemental Aid: REMINDER

Reading Language Arts - Extended Constructed Responses ONLY



Students who are eligible for this support should be familiar with the policy and know when to raise their hand to ask for their materials and when to return them to the test administrator. It is important that students have exposure to the look of the constructed response question prior to the day of testing so there is no confusion about when they can request this support.



Test Administrators should **NOT** view the test content on the screen when providing these materials.





FAQ



Frequently Asked Questions

The DCCR contains a Frequently Asked Questions!!!!

- Complete Administrations
- Reporting
- > Other Testing Scenarios
- Frequently Asked Questions About Test Administrations
- Contacts and Resources



Texasassessment.gov



Who can serve as a test administrator?

Any district staff member holding valid education credentials (e.g., a Texas educator certificate or permit) may serve as a test administrator. Staff members who do not hold valid education credentials may serve as test administrators if they are supervised by a district staff member who holds valid education credentials.

Test administrators may include:

- teachers (including those who hold teaching permits, probationary certificates, or any other educator certificate from the State of Texas)
- school counselors
- school librarians
- paraprofessionals
- substitute teachers
- other professional educators (such as retired teachers)

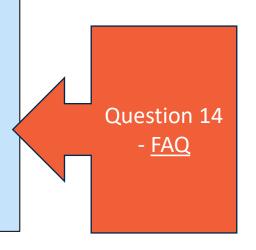
Additional information can be found on the FAQ page and the CTC Activities page in the DCCR



What 'Score Code' should I use?

As all eligible students must be accounted for, district personnel should enter score codes in the *Appeals/Score Codes* module in TIDE during the administration window for students who are not tested, according to the following criteria:

- •If a student is absent on the district-assigned testing days, including make-up days, use "A" for "Absent."
- •If a student is present but does not test, use either "S" for "Score" or "O" for "Other" depending on the specific scenario:
 - For students taking a STAAR grade 3–8 assessment, use "S."
 - For students taking a STAAR EOC assessment for the first time, use "S."
 - For students taking a STAAR EOC retest in spring or December, use "O."
 - For students taking STAAR Alternate 2, use "S."



Reminder – All Score Codes must be entered by 11:59 p.m. (CT) on the last day of the testing window.



My students started the wrong test – What now?

What should a district do if a student begins an operational test that the student is scheduled to take on a different day (e.g., a student starts a science test instead of a social studies test)?

Question 11 - <u>FAQ</u> If the student has already begun responding to test questions on the wrong test, the student should complete that test on the same day. The student may then take the correct test on a different day within the testing window.



My student was not provided their Accommodation, What now?

What should a district do if it fails to provide a student with an online accommodation that is required by his or her individualized education program (IEP)?

•If the error is discovered while the student is testing, the error may be able to be fixed, and the student will be able to continue testing with the required accommodation.

•For content and language supports, refreshable braille, and American Sign Language, if the student has answered **five** or more questions, the accommodation error **CANNOT** be fixed and the test cannot be reset.

•For these circumstances, a procedural testing irregularity form for an accommodation error must be completed. This form can be accessed through the *Submit a Form* task in the *Administration and Security Forms* module in TIDE.

Question 24 - <u>FAQ</u>



Incorrect Accommodation – What Now?

What should a district do if an accommodation has been incorrectly provided to a student (e.g., a calculator is provided to a grade 7 student taking a mathematics assessment)?

Question 23 - <u>FAQ</u> If the student is still testing, the test administrator must remove or disable the accommodation and allow the student to complete the test. The test should be submitted, and a procedural testing irregularity form for an accommodation error must be completed. If the student has completed and submitted the test, a procedural testing irregularity form must still be completed. This form can be accessed through the *Submit a Form* task in the *Administration and Security Forms* module in TIDE.



What should I do in Schoolwide Emergencies?



If a schoolwide emergency disrupts testing, ensuring student safety is the top priority. Students should leave their assessments where they are and follow the school's emergency procedures. Testing staff should not instruct students to pause their assessments. Test administrators must caution their testing groups to avoid discussing the assessment.



Online assessments will automatically pause when the testing devices have been idle for 20 minutes. Once the emergency has been resolved, students should resume testing on the same day when possible.



If testing cannot be resumed on the same day, students' test tickets should be collected. Students can then resume testing the following day using their original test tickets. If the test session has ended, a new session must be created. Students will resume the assessment from where they left off. Test questions previously responded to will be locked.

Schoolwide Emergencies section in the DCCR



What should I do in a Power Outage or System Interruption?



If a campus loses power or internet connectivity during testing, district personnel should determine whether to release students or have them remain in the testing room until the outage has been resolved. If students are released from the testing room, their test tickets must be collected. Test administrators must caution their testing groups to avoid discussing the assessment.



Online assessments will automatically pause when testing devices have been idle for 20 minutes. Once the interruption has been resolved, students should resume testing on the same day when possible.



If testing cannot be resumed on the same day, students can resume testing the following day using their original test tickets. If the test session has ended, a new session must be created.



If the interruption prevents students from resuming testing on the same day, the district coordinator should contact Texas Testing Support to request that the affected students' previously responded to test questions be unlocked.

Power Outages section in the DCCR



Signed Administrations

Previewing test content is allowed only on the day the test is administered via proctor code that allows them to view the same test opportunity that is being provided to the student

Proctor codes should also be used for small-group signed administrations







TTAP will run for the following test titles in SY24-25 (Year 3)





- Grade 6 Math
- Grade 7 Math
- Grade 8 Math



- Grade 8 Social Studies
- Algebra 1

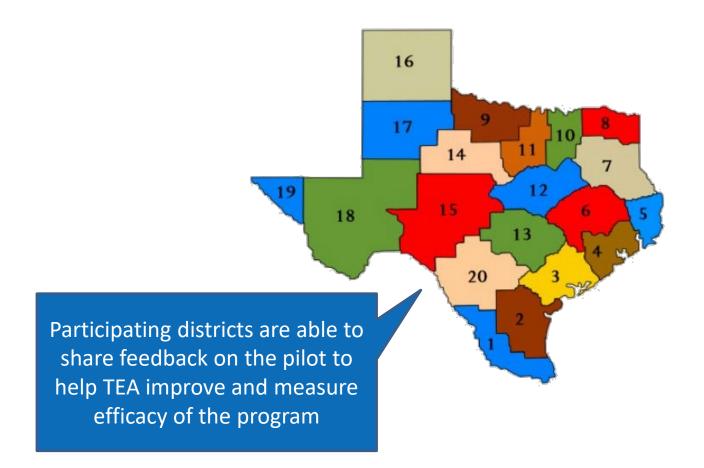


Other notes:

- To gather a representative sample, we would like to see at least 8K students participate in each test title
- Grades 3-5 test titles will have Spanish
- Content and language supports will be available for students who need it
- Pilot is 100% online
- The pilot will run in limited titles and grade levels, but intends to cover all content areas eventually



TTAP hopes to see district representation across the entire state of Texas



SY23-24 Participation (Year 2)

- 19 out of 20 regions
- 93 LEAs
 - 44 rural
 - 21 town
 - 13 suburban
 - 15 urban
- 56K students
 - Grade 5 Science: 17K
 - Grade 6 Math: 9K
 - Grade 7 Math: 8K
 - Grade 8 Social Studies: 23K



We want you to pilot TTAP with us this fall and have your voice heard!

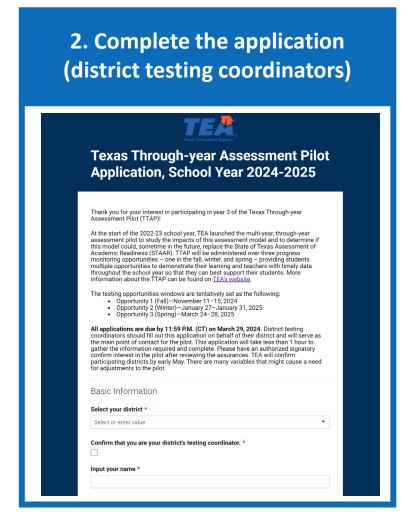
1. Attend an informational webinar on Zoom

Option 1— February 20, 2024, 4:00– 5:00 p.m. (CT)



Option 2— February 21, 2024, 12:00– 1:00 p.m. (CT)













Texas Educators: TEA Needs Your Input!



- Support student success by serving on an **assessment committee**.
- Teachers, instructional coaches, content specialists, and administrators play an essential role:
 - Passage Review: reviewing Reading Language Arts (RLA) each test passage.
 - Item Review: reviewing and approving each potential test question.
 - Constructed Response Range-Finding: setting scoring boundaries for essays.
 - Subject-Area Advisory Group providing feedback on subject-area-specific topics.
 - Standard-Setting: establishing cut scores that define performance levels.
- Visit <u>TexasAssessment.gov</u> or <u>https://bit.ly/406DvwE</u> or use the QR code to sign up.





TEA Contact Information

For inquiries related to development and administration of state assessments, reporting activities, or data corrections, please contact:

- Student Assessment Help Desk
- **•** (512) 463-9536
- https://tea.Texas.gov/student.assessment/











Disclaimer

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- If any of the slides are changed for local use, please remove any TEA logos, headers, or footers. (You may need to edit the Master slide.)
- This training is not intended to replace any materials or additional information on the TEA website.